

SCELSE OCCUPATIONAL HEALTH AND SAFETY (OH&S) POLICY

The Singapore Centre on Environmental Life Sciences Engineering (SCELSE) is committed to achieving excellence in research and education, and to providing a safe, healthy, and conducive environment for work and study. In line with University's corporate responsibilities and SCELSE's transition into a University Research Centre, we will take all reasonably practicable measures to protect the safety and health of our staff, students, collaborators, visitors and contractors. To fulfill this commitment, SCELSE will:

- **Comply and lead by example.** Comply with applicable Singapore workplace safety and health legislation and relevant University requirements, and adopt recognized good practices where appropriate;
- **Maintain an effective OH&S management system.** Establish, implement, monitor, audit and continually improve an OH&S management system aligned with recognized management system principles;
- **Consult and communicate.** Communicate OH&S requirements clearly and in a timely manner, and promote meaningful consultation and participation so that safety responsibilities are understood and embedded across all levels of SCELSE;
- **Proactively manage risks.** Ensure hazards are identified and risks are assessed and controlled for routine and non-routine activities, including laboratory, office, fieldwork, and contractor works. Risk assessments will be reviewed at least once every three years and earlier when circumstances require;
- **Provide resources, training, and supervision.** Provide appropriate resources, competency-based training, and supervision to enable work to be conducted safely and to reduce risks at source;
- **Prevent incidents and learn from them.** Encourage prompt reporting of hazards, near-misses, and incidents. Investigate work-related incidents to determine the root causes and implement corrective and preventive actions to prevent recurrence;
- **Sustain safe infrastructure and safe research operations.** Review facilities, equipment, and work processes to ensure safe operations, including emergency preparedness and response arrangements suitable for SCELSE's activities;
- **Promote ownership and accountability.** Foster a culture of personal responsibility and shared accountability, where every individual is expected to work safely, intervene appropriately, and support safe behaviors;
- **Manage contractor and third-party risks.** Require all third parties working with or a SCELSE to meet applicable safety requirements and to conduct their activities in a manner that does not introduce unacceptable risks to people, operations, the environment or information security; and
- **Support environmental sustainability.** Promote sustainable practices through responsible use of resources and sound environmental stewardship, where practicable and relevant to our operations.



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Date

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